Setting up ‘Your School from Home Work Space.’

**This is all new so Keep an Open mind**

Your School from Home area doesn’t need to look like a classroom! You will need a work area with a flat surface, comfortable seating, good lighting, space for storage and preferably few distractions. Preferably it should be located near wherever the parent / carer will be so that they can be available for questions when they are not directly involved in the student’s work. In larger homes, there might be an entire room dedicated to School from Home. In a smaller home or apartment, the work space might be a tabletop in the kitchen or dining room.

**FIND A DECENT WORK SURFACE**

If possible, dedicate a table or large desk where work can be spread out, left undisturbed, and returned to as needed. If the work surface must meet more than one family need, consider using a table that is only used occasionally or for just one other purpose. With a shared surface, make it a priority to always keep it clean and uncluttered, and develop a family habit to clean up thoroughly between uses. Can a computer and internet be accessed from this space?

#### **Comfort is important**

Choose a chair that you don’t mind sitting in for a long period of time. Uncomfortable seats make for fidgety students. Make sure you have enough space and comfortable seating for each student as well as who will be helping them.

#### **Set Up Your Supplies & Materials Nearby**

Shelves and storage may be important so resources and materials can be kept close by and located easily. Being well organized can help combat procrastination. Keep your School from Home workspace as free of clutter as possible.

#### **Go Outside!**

Consider spaces that are available outside. Is there a porch, gazebo, patio, or garden table that could be used in warm weather. Some of the same principles apply to outdoor learning spaces; comfortable furniture, shelter from the bright sun, and a flat space to work on.

**ORGANISING YOUR SCHOOL FROM HOME DAY** Students are advised to stick with their current school time table. This will allow access to the right teacher at the right time. Most classes now have work loaded into their Google classrooms. Students can check their school email for the class codes. Paper copies of work are available from our front office or we can post out if you prefer. Just call the office 02 6862 1844 if you do not have access to the internet or device. A device can be loaned out from school. The School Counsellor, Wellbeing teacher and Learning and Support staff along with all our teaching staff are available if you would like to call and speak to them. Let the school know if you need any other information.

Remember it is important to take regular study breaks, it is recommended to get up and move around every half hour of study. It is important to maintain hydration, eat regular fresh food meals and snacks, and manage screen time effectively and balance your learning activities.